

**Edmonton Lifelong Learners Association (ELLA)
Annual General Meeting
Thursday, May 16, 2019**

Attendees: 141

Call to Order: 12:20 pm

Welcome to the AGM - President, Shirley Forrest

Adoption of Agenda

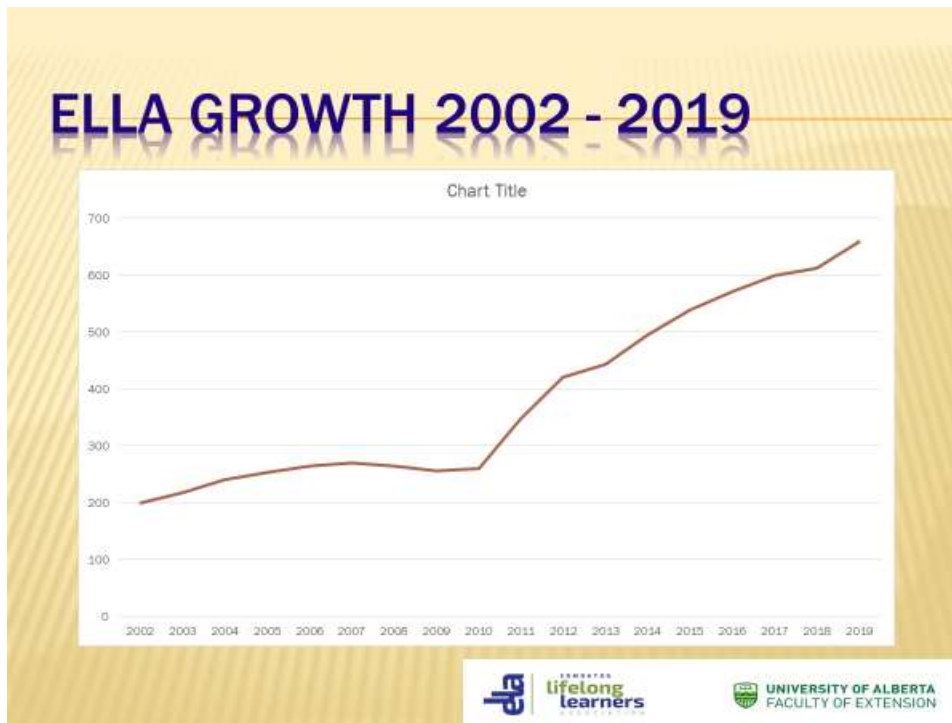
Moved by Linda Riopelle, seconded by Mary Anne Yurkiw, that the agenda as presented by adopted. Carried.

Approval of Minutes: Previous AGM, Tuesday, May 17, 2018

Moved by David Winfield, seconded Diane by Diane Mirth, that the minutes of the ELLA AGM May 17, 2018 be approved. Carried.

President's remarks

We currently have over 1011 members. There are a record 663 members registered for Spring Session this year. The graph shows our growth over the years.



We have signed a new three-year contract with the Faculty of Extension. There is going to be a new financial model that will affect us, but we do not know yet what that means for us. The faculty of Extension have been very supportive and do a great deal for us every year and we are very confident that will continue.

A question was raised about a rumour that the art classes we're cancelled for next year. The members were told that no decisions about next year had been made at this time, but that everything was on the table for discussion due to having to pay for our space next year.

Introduction of the current Board of Directors: Shirley Forrest

The following have been the Board of Directors this past year:

Administration – Linda Riopelle
Finance Committee - Shirley Zylstra
Information Technology – Shyamala Nagendran
Marketing – Cindy Hanson
President – Shirley Forrest
Past President – Joyce Madsen
Program Development – Mary Anne Yirklw/ Walter Archer
Program Implementation – Diane Mirth
Secretary – Clair Woodbury
Social – David Winfield
Volunteer Recruitment – Doug Davey
Members at Large – Vivian Mattia, Gertie Dean

Retiring Board Members

Our thanks to the Board of Directors members who are retiring this year. Their service is appreciated very much:

Doug Davey
Joyce Madsen
Jimm Valentinsen
Clair Woodbury
Shirley Zylstra

Treasurer's Report

INCOME	Sept 30, 2018	Sept 30, 2017	Notes
Registration Revenues			
Endowment Scholarships	2,625	2,275	15 endowments
Spring Session Registrations	144,810	141,135	613 vs 599
Encore Registrations			
Total Registration Revenue	147,435	143,410	
Membership Revenues	18,920	18,380	946 vs. 919
Spring Session Social Events	2,125	2,075	
Donation Revenues	596		
Investment & Other Income	1,531	2,822	Includes Grant for branding
Total Income	170,607	166,687	

EXPENSES	Sept 30, 2018	Sept 30, 2017	Notes
Instructor Pay	111,205	78,318	Increase in pay & # of classes
Registration Processing Charges	32,612	31,594	Increase in registrants
Contracted Services	2,550	1,509	Spring Session + IT
Spring Session Social Events	7,836	6,779	Volunteer luncheon & welcome coffee & Windup
Advertising	2,927	5,095	Prior Year included new logo
Boardroom & Storage Costs	1,200	1,200	
Printing & Copying	1,455	1,644	Handouts online
Insurance	1,929	1,866	
Noon Hour Speakers	2,600	2,183	

Volunteer Costs	815	1,658	Mainly bus tickets/parking for office volunteers, training refreshments
Office supplies	735	974	
ELLA Branding Project	0	4,860	
Bank & Credit card	845	919	Most payment now by credit
All other costs	5,213	5,545	Board Appreciation Luncheon, Software & Website, Prof. Dev.; Telephone, GST paid; SS Implementation Costs
<u>Total Expenses</u>	171,923	144,144	

NET INCOME

Net Ordinary Income (Loss)	(1,317)	22,543	Budgeted Loss of (7,796)
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NET ASSETS	Sept 30, 2018	Sept 30, 2017
ASSETS		
Cash & Near Cash	19,943	33,550
Short Term Investments	145,189	104,756
Accounts Receivable	1,629	32,533
Computer Equipment (net of Dep'n)	0	251
Total Assets	166,760	171,090
LIABILITIES		
Accounts Payable	64	312
Prepaid Memberships	4,960	7,600
Accrued Expenses		125
Total Liabilities	5,024	8,037
Unrestricted Net Assets	65,547	66,864

Restricted Net Assets

Donations Fund	25,188	25,188
Contingency Fund	66,000	66,000
Capital Purchase Fund	5,000	5,000
Total Restricted Net Assets	166,760	96,188
Total Net Assets	161,736	163,052

BUDGET 2018--9-2019	Estimated/ Actual	Budgeted	Notes
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Income:

Registration Revenues	175,143	160,473	Budgeted 610, Actual 663
Membership Revenues	20,340	18,900	Budgeted 945 Actual 1017
Fundraising		5,000	
Other	4,912	5,300	Donations, Investments, Windup
Total Income	200,395	189,673	

Expenses:

Program Costs	149,670	151,537	Instructors, Registration Fees, Noon Hour Speakers,
Administration	5,050	5,050	Office costs, all printing, postage, telephone etc.
I T	4,038	6,000	Software, web & IT consultant
Social Event Expenses	8,663	8,600	Volunteer Luncheon & Welcome coffee & windup
Publicity	4,568	6,250	
Spring Session Costs	2,775	2,775	
Insurance	1,968	2,100	
Credit Card Charges	1,085	1,000	
All other expenses	3,027	3,900	
Projected Total Expenses	180,849	187,212	
Projected Net Ordinary Gain	19,546	2,461	

MOTION: Moved by Shirley Zylstra, seconded by Roger Delbaere, that the Financial report be accepted as presented. Carried.

Annual Auditor – Shirley Zylstra

Our thanks to our auditors this past year, Debbie Wallace and Bernice Tymchak. We are looking for auditors for next year.

Membership Fee

MOTION: That the membership fee be increased from \$20 to \$25 effective immediately. Moved by Shirley Zylstra, seconded by Debbi Wallace. Carried.

2019/2020 Board of Directors – Shirley Forrest

The following list of Directors was presented as constituting the ELLA Board for 2018-2019:

President – Shirley Forrest
President Elect – Gertie Dean
Program Development – Walter Archer/**Open**
Program Implementation – Diane Mirth/Cindy Hanson
Secretary – Mary Anne Yurkiw
Social – David Winfield
Volunteer Recruitment – Vivian Mattia
Administration – Linda Riopelle
Board Recruitment & Development – Gertie Dean
Finance – Debbie Wallace
Fund Raising – **Open**
Information Technology – Shyamala Nagendran
Marketing/Communication – **Open**

The list was received by consensus.

Closing Remarks - Shirley Forrest

The President, Shirley Forrest, declared the meeting adjourned.