



2020 ELLA ANNUAL GENERAL MEETING

Monday, June 29, 2020

10:00 – 11:00 am

Via Zoom and Recorded

QUESTIONS

- Please hold your questions until the floor is opened for questions.
- To ask questions use the “raise hand” Zoom function (click on **Participants** and click on “**Raise Hand**”)

AGENDA

- Call to Order
- Welcome to the AGM President, Shirley Forrest
- Adoption of Agenda
- Approval of Minutes Previous AGM, May 16, 2019
- Introduction of Current Board of Directors
- Retiring Board Members
- Rescind Old and Introduce New Bylaws
- Treasurer's Report Finance Director, Debbi Wallace
- 2020/2021 Board of Directors
- Closing Remarks Shirley Forrest

2019/2020 ELLA HIGHLIGHTS

- ❑ Came close to sustaining our record number of enrolments from 2019 despite COVID-19
- ❑ Piloted a different way of learning through the online course pilot
- ❑ Developed an ELLA Member Code of Conduct that reflects ELLA's values of respect and inclusion
- ❑ Received a \$16,500 Citizen Services Social Development Award
- ❑ Revised our Bylaws

2019/2020 BOARD OF DIRECTORS

- Administration Linda Riopelle
- Finance Committee Debbi Wallace
- Information Technology Shyamala Nagendran
- Marketing Tamara Baltzan
- President Shirley Forrest
- President Elect Gertie Dean
- Program Development Ruth Collins-Nakai/ Walter Archer
- Program Implementation Diane Mirth/ Gwen Harris
- Secretary Mary Anne Yurkiw
- Social David Winfield (deceased February 2020)
- Volunteer Recruitment Vivian Mattia
- Member at Large Linda Mattern

RETIRING BOARD MEMBERS

- Linda Riopelle
- Mary Anne Yurkiw

BYLAWS

- Rescind 2012 Bylaws
- Highlights of New Bylaws

- Motions:
 - Rescind 2012 Bylaws
 - Approve New Bylaws

TREASURER'S REPORT

Debbi Wallace



REVENUES

	Sept 30, 2019	Sept 30, 2018	Notes
Registration Revenues			
Endowment Scholarships	3,000	2,625	15 endowments
Spring Session Registrations	171,875	144,810	662 vs. 613
Total Registration Revenue	174,875	147,435	
Membership Revenues	20,340	18,920	1,017 vs. 946
Spring Session Social Events	2,225	2,125	
Donation Revenues	121	596	
Investment & Other Income	2,573	1,531	
Total Revenues	200,134	170,607	

EXPENDITURES

	Sept 30, 2019	Sept 30, 2018	Notes
Instructor Pay	104,989	111,205	
Registration Processing Charges	39,360	32,612	Increase in registrants
Contracted Services	2,780	2,550	Spring Session + IT
Spring Session Social Events	8,170	7,836	Volunteer luncheon & welcome coffee & windup
Advertising	3,711	2,927	
Boardroom & Storage Costs	1,400	1,200	
Printing & Copying	1,181	1,455	
Insurance	1,968	1,929	

EXPENDITURES

	Sept 30, 2019	Sept 30, 2018	Notes
Noon Hour Speakers	2,410	2,600	
Volunteer Costs	1,048	815	Mainly bus tickets/parking for office volunteers, training refreshments
Office supplies	753	735	
Bank & Credit card	1,156	845	Most payment now by credit
All other costs	4,664	5,213	Board Appreciation Luncheon, Software & Website, Prof. Dev.; Telephone, GST paid; SS Implementation Costs
Total Expenditures	173,590	171,923	

EXCESS OF REVENUES OVER EXPENDITURES

	Sept 30, 2019	Sept 30, 2018	Notes
Excess of Revenue over Expenditures	26,544	(1,317)	Budgeted excess was 2,461 for Sept 30, 2019

NET ASSETS

	Sept 30, 2019	Sept 30, 2018	Notes
ASSETS			
Cash & Near Cash	50,491	19,943	
Short Term Investments	117,119	145,189	
Accounts Receivable	27,969	1,629	
Computer Equipment (net of Dep'n)	0	0	
Total Assets	195,579	166,760	
LIABILITIES			
Accounts Payable	0	64	
Prepaid Memberships	7,300	4,960	
Accrued Expenses		0	
Total Liabilities	7,300	5,024	

NET ASSETS

	Sept 30, 2019	Sept 30, 2018	Notes
Unrestricted Net Assets	57,199	65,547	
Restricted Net Assets			
Donations Fund	26,080	25,188	
Contingency Fund	100,000	66,000	
Capital Purchase Fund	5,000	5,000	
Total Restricted Net Assets	131,080	96,188	
Total Net Assets	188,279	161,736	

The Financial Statements were audited by members:

- Hoanie Yong
- Janice Friesen

Motion: that the Audited Financial Statements for the fiscal year ending September 30, 2019 be accepted.

2019-2020 AUDITORS

Motion: that Hoanie Yong and Janice Friesen be accepted as Auditors of the Financial Statements for the fiscal year ending September 30, 2020.

2020/2021 BOARD OF DIRECTORS

President Gertie Dean

Administration Vacant

Past President Shirley Forrest

Board Recruitment & Development
Vivian Mattia

Program Development Walter Archer/ Ruth Collins-Nakai
Finance Debbi Wallace

Program Implementation Diane Mirth/Gwen Harris

Fund Raising Cindy Hanson

Secretary Linda Mattern

Information Technology Shyamala Nagendran

Volunteer Recruitment Vacant

Marketing/Communication
Tamara Baltzan

ANNUAL GENERAL MEETING 2020 ELLA

Thank you and have a great year. Hope to see you at the celebration of ELLA's 20th Anniversary in May 2021!